

# APPLICATION PROCEDURES

## DOCTOR OF MINISTRY PROGRAM

You have just taken the first step in your journey towards completing a Doctor of Ministry degree at ATS. Please use this as a guide to help you complete your application. Each piece of information we receive is carefully reviewed as we seek to help you discern God's calling.

### **PLEASE USE THE FOLLOWING CHECKLIST AS YOU COMPLETE YOUR APPLICATION:**

#### **REQUIREMENTS FOR DOCTOR OF MINISTRY DEGREE:**

- Completed and Signed Application
- \$50.00 Non-Refundable Application Fee
- Christian Experience Statement, including a description of three years of full-time ministry experience following completion of an MDIV or equivalent (See next page).
- D.Min. Dissertation Questions for Exploring Dissertation Project (see next page).
- Academic Reference
- Church or Organization Reference
- Official Transcript of MDIV or equivalent indicating a 3.0 GPA on a 4.0 scale. Schools can send electronic transcripts to: [admissions@nyack.edu](mailto:admissions@nyack.edu) or submit through Parchment or eScrip-Safe.

International transcripts must be submitted to World Education Services or Globe Language Services for evaluation. International students for whom English is not the first language must be certified in English proficiency. The Test of English as a Foreign Language (TOEFL), International English Language Testing System (IELTS), Pearson Test of English (PTE) and Duolingo English Test (DET) are accepted.

- Immunization Records

*Alliance Theological Seminary reserves the right to request a personal interview with any applicant.*

### **COMPUTER LITERACY**

Students will use an online environment for a portion of their learning. Technology skills are necessary for successful completion of the program. Applicants to the program should be able to: send and receive e-mail, open or send an e-mail attachment, conduct research using the Internet, use Microsoft Word, and download files. Students are required to have access to a computer and the Internet.

### **NOTICE OF NONDISCRIMINATORY POLICY**

Alliance Theological Seminary does not discriminate on the basis of race, color, national and ethnic origin, age, sex, or handicap in admission, participation, or employment in campus programs or activities. The programs are operated in compliance with Title IX of the Education Amendments of 1972, Section 506 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Acts of 1964, and all other relevant statutes and regulations.

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### CHRISTIAN EXPERIENCE STATEMENT

Three years of full-time ministry experience following completion of an MDIV or equivalent is a requirement for admission to the D.Min. program.

To document your experience, you must submit a 2-3 page typed Christian Experience Statement/Ministry Resume and include the items listed below. Please list your name and program at the top of the essay.

1. "Ministry Resume" listing ministry positions held including title, responsibilities, years at position, and time/hours required (i.e., 50 hours per week, 1 day per week).
2. Family background including where you were raised, family origin, number of siblings, etc.
3. Events and influences that developed your faith in Jesus Christ.
4. How the D.Min. program fits into God's call on your life.
5. What you visualize your ministry/profession looking like five years after graduation.
6. Any additional information that you feel is pertinent.

### D.MIN. DISSERTATION QUESTIONS FOR EXPLORING DISSERTATION PROJECT

The D.Min. program includes the design and completion of a written doctoral level project that addresses both the nature and the practice of ministry. The project should identify a specific concern in ministry, organize an effective research model, utilize appropriate resources and evaluate the results, as well as reflect depth of theological insight in its relation to ministry. The project should make a contribution to the practice of ministry as judged by professional standards and in relation to the purpose of the program, and have potential for application in other contexts of ministry.

A requirement for admission to the D.Min. program is to answer the questions below about your dissertation project. Recognizing that it is in the early stages of thinking about this project, you need only to come up with a general direction for an area of practical and theological research for your eventual dissertation.

*Please write your answers to the following questions as a first step in this dissertation journey:*

1. Describe what you do in your specific ministry context.
2. Describe the target population within your ministry context and share some successes you have had in this ministry.
3. Describe the main challenge or obstacle you face in this context and for this target population.
4. Describe one quality within your target population you would seek to enhance. What is the desired outcome you seek within the people you are trying to reach?