

APPLICATION PROCEDURES



MS in Organizational Leadership

The admission process is designed to identify applicants who have the ability, interest, and qualities necessary to complete the program, and the potential to contribute to the fields of business, management and leadership.

Send documents to:
Nyack College Admissions
2 Washington Street
New York, NY 10004

TO BE ELIGIBLE FOR ADMISSION, APPLICANTS MUST SUBMIT THE FOLLOWING:

- Completed and signed application with \$50 application fee.
- Official Undergraduate Transcript.** A bachelor's degree from an accredited institution with a GPA of 3.0 or higher is required. Students with a GPA lower than a 3.0 will be considered on case-by-case basis. In order to certify academic eligibility, students need to submit an official transcript from the college or university that awarded the degree. Institutions should send the official transcript directly to: Graduate Admissions, 2 Washington Street, New York, NY 10004. Electronic transcripts can be sent from the Registrar's Office to admissions.grad@nyack.edu or submitted through Parchment or eScrip-Safe. International transcripts must be submitted to World Education Services or Globe Language Services for evaluation.
- Writing Sample.** Applicants to the MS in Organizational Leadership (MSOL) program must demonstrate college-level writing proficiency. The writing sample (500-600 words) must be submitted as a type-written document, using 12-point font size, which introduces you to the MSOL admission and selection committee. Answer the following questions:
 1. Describe what sparked your interest in pursuing the MSOL degree at Nyack College.
 2. Summarize your previous work or academic experience and how it has prepared you for graduate school.
 3. What professional or research interest do you want to further develop while in the MSOL program?
 4. Based on your understanding of the MSOL program, how will the degree support your career goals?
 5. Feel free to include any additional information you feel will be beneficial to the admissions committee.
- Professional Recommendation.** Obtain a reference from a current or former employer who can accurately assess your level of competency and potential to successfully complete a graduate-level program.
- Academic Recommendation.** Obtain a reference from a professor who can accurately assess your ability to successfully complete a graduate-level program. If out of school five years or more, you may substitute a reference letter from an individual in a leadership role who can assess your potential to successfully complete a graduate-level program.
- Resume.** Provide a resume detailing academic and professional achievements.
- Immunization Records.** Documentation of appropriate vaccination for measles, mumps and rubella, along with a meningitis form, must be provided by the student, in accordance with the New York State Health Regulations for colleges.
- Interview with the Director.** Prior to entering the program, applicants must be interviewed by the Director of the MBA program.

INTERNATIONAL APPLICANTS

English Proficiency: All international students for whom English is not the first language must be certified in English proficiency. The Test of English as a Foreign Language (TOEFL), International English Language Testing System (IELTS), Pearson Test of English (PTE), and Duolingo English Test (DET) are accepted. Minimum score required: TOEFL paper--550; TOEFL Internet--80; IELTS--6.5; PTE--54; DET--105. International transcripts must be submitted to World Education Services or Globe Language Services for evaluation.

COMPUTER LITERACY

Students in the graduate programs will use an online environment for a portion of their learning. Technology skills are necessary for successful completion of the program. Students are required to have access to a computer and the Internet. Applicants of the program should be able to send and receive email, open or send an email attachment, conduct research using the Internet, use Microsoft Word, and download files.

FAFSA (Free Application for Student Aid)

Prior to registration, students are required to submit a current FAFSA (pertains to students who intend to receive financial aid of any kind).