



Rockland Campus † Alliance Theological Seminary (ATS) † School of Adult & Distance Education (SADE) †  
Manhattan Campus † Washington, D.C. Extension † Miami Valley, OH Extension

### Staff Application for Employment Personal Information

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
\_\_\_\_\_ Work Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Social Security #: \_\_\_\_\_  
Date available for employment: \_\_\_\_\_ Pay Expected: \_\_\_\_\_

Position for which you are applying: \_\_\_\_\_

Are you legally eligible for employment in the United States?  Yes  No

Have you been convicted of a felony or, having been convicted, released from a prison or other detention facility within the past seven years? (If Yes, please detail briefly. A conviction will not necessarily bar an applicant from employment.)  Yes  No

*Please attach a resumé. If not specified on the resumé, please give the following education and work experience information.*

### Educational Background

**Institution (1) Name:** \_\_\_\_\_ **Dates Studied:** \_\_\_\_\_  
Address: \_\_\_\_\_  
Degree Earned or Credit Hours: \_\_\_\_\_ GPA: \_\_\_\_\_  
Major/Minor: \_\_\_\_\_

**Institution (2) Name:** \_\_\_\_\_ **Dates Studied:** \_\_\_\_\_  
Address: \_\_\_\_\_  
Degree Earned or Credit Hours: \_\_\_\_\_ GPA: \_\_\_\_\_  
Major/Minor: \_\_\_\_\_

**Institution (3) Name:** \_\_\_\_\_ **Dates Studied:** \_\_\_\_\_  
Address: \_\_\_\_\_  
Degree Earned or Credit Hours: \_\_\_\_\_ GPA: \_\_\_\_\_  
Major/Minor: \_\_\_\_\_

**Honors, publications, professional societies, or other extra-curricular activities, which may relate to the job you, are applying for.** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Work Experience

Please give accurate, complete full-time and part-time employment record. Start with your present or most recent employer. We may contact the employers listed below unless you indicate those you do not want us to contact. Do not contact:

Employer Number(s): \_\_\_\_\_ Reason: \_\_\_\_\_

**Employer (1) Name:** \_\_\_\_\_ **Dates of Employment:** \_\_\_\_\_

Address: \_\_\_\_\_

Position: \_\_\_\_\_ **Kind of Business:** \_\_\_\_\_

Nature of Work: \_\_\_\_\_ **Last Weekly Pay:** \_\_\_\_\_

Supervisor's Name & Title: \_\_\_\_\_ **Telephone:** \_\_\_\_\_

Remarks: (State clearly your reasons for leaving or desiring to change from this position)

**Employer (2) Name:** \_\_\_\_\_ **Dates of Employment:** \_\_\_\_\_

Address: \_\_\_\_\_

Position: \_\_\_\_\_ **Kind of Business:** \_\_\_\_\_

Nature of Work: \_\_\_\_\_ **Last Weekly Pay:** \_\_\_\_\_

Supervisor's Name & Title: \_\_\_\_\_ **Telephone:** \_\_\_\_\_

Remarks: (State clearly your reasons for leaving or desiring to change from this position)

**Employer (3) Name:** \_\_\_\_\_ **Dates of Employment:** \_\_\_\_\_

Address: \_\_\_\_\_

Position: \_\_\_\_\_ **Kind of Business:** \_\_\_\_\_

Nature of Work: \_\_\_\_\_ **Last Weekly Pay:** \_\_\_\_\_

Supervisor's Name & Title: \_\_\_\_\_ **Telephone:** \_\_\_\_\_

Remarks: (State clearly your reasons for leaving or desiring to change from this position)

## References

**Reference (1) Name:** \_\_\_\_\_ **City, State:** \_\_\_\_\_

Phone: \_\_\_\_\_ **E-mail:** \_\_\_\_\_

How long have you known the person and in what capacity? \_\_\_\_\_

**Reference (2) Name:** \_\_\_\_\_ **City, State:** \_\_\_\_\_

Phone: \_\_\_\_\_ **E-mail:** \_\_\_\_\_

How long have you known the person and in what capacity? \_\_\_\_\_

**Reference (3) Name:** \_\_\_\_\_ **City, State:** \_\_\_\_\_

Phone: \_\_\_\_\_ **E-mail:** \_\_\_\_\_

How long have you known the person and in what capacity? \_\_\_\_\_

## Spiritual Life / Philosophy

1. When and where did you come to know Christ in the experience of personal salvation?  
\_\_\_\_\_  
\_\_\_\_\_
2. How has your conversion to Christian faith resulted in a genuine commitment and concern for Christ and His work? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Of what church/denomination are you a member? \_\_\_\_\_
4. Are you ordained as clergy? \_\_\_\_\_ Of what body? \_\_\_\_\_
5. Do you accept without reservation the theological position of the college as noted on the back page of the application and agree with the core values? Explain any differences or questions: \_\_\_\_\_
6. Are you in sympathy with the Mission and Vision of the Christian & Missionary Alliance as specified on the back page? \_\_\_\_\_

## Standard of Conduct

Nyack College is a Christian liberal arts college committed to a Christian lifestyle that is in keeping with the basic behavioral standards of the evangelical tradition. It is understood that there are many lifestyle issues, which are viewed by sincere Christians with contrasting views of acceptance and conviction. In pursuit of truth and preparation for service, Nyack College requires all employees to adhere to a personal value system of ethics and behavior that will be glorifying to God and most effective in drawing others to Christ. Accordingly, employees of the College must abstain from use of alcoholic beverages, tobacco, and narcotics (including marijuana and hallucinogens).

I will commit to live my life consistent with the ideals, standards, and beliefs for which Nyack College stands.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

I certify that the information shown on this application is true and correct to the best of my knowledge. I authorize previous employers and references to furnish Nyack College such information, as it considers necessary to evaluate my qualifications for employment unless so indicated. I agree that the falsification of withholding of pertinent information will be grounds for discharge from employment.

Nyack College offers employment to staff members under legal terms of the doctrine of employment at will – which means that either the employee or the College is free to end the employment relationship at any time with or without cause.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

## Equal Employment Opportunity

Students, faculty and staff of a varied background make up the college community. Nyack College does not discriminate on the basis of race, color, national and ethnic origin, age, sex, or handicap in admission, participation, or employment in campus programs or activities. The programs are operated in compliance with Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Act of 1964, and all other relevant statutes and regulations.

## Nyack College's Statement of Faith

We believe...

There is one God, who is infinitely perfect, existing eternally in three persons: Father, Son and Holy Spirit. Jesus Christ is true God and true man. He was conceived by the Holy Spirit and born of the Virgin Mary. He died upon the cross, the just for the unjust as a substitutionary sacrifice, and all who believe in Him are justified on the ground of His shed blood. He arose from the dead according to the Scriptures. He is now at the right hand of the Majesty on high as our great High Priest. He will come again to establish His Kingdom of righteousness and peace.

The Holy Spirit is a divine person, sent to indwell, guide, teach, empower the believer, and convince the world of sin, of righteousness and of judgment.

The Old and New Testaments, inerrant as originally given, were verbally inspired by God and are a complete revelation of His will for the salvation of man. They constitute the divine and only rule of Christian faith and practice.

Man was originally created in the image and likeness of God; he fell through disobedience, incurring thereby both physical and spiritual death. All men are born with a sinful nature, are separated from the life of God, and can be saved only through the atoning work of the Lord Jesus Christ. The portion of the impenitent and unbelieving is existence forever in conscious torment; and that of the believer, in everlasting joy and bliss. Salvation has been provided through Jesus Christ for all men; and those who repent and believe in Him are born again of the Holy Spirit, receive the gift of eternal life, and become the children of God.

It is the will of God that each believer should be filled with the Holy Spirit and be sanctified wholly, being separated from sin and the world and fully dedicated to the will of God, thereby receiving power for holy living and effective service. This is both a crisis and a progressive experience wrought in the life of the believer subsequent to conversion.

Provision is made in the redemptive work of the Lord Jesus Christ for the healing of the mortal body. Prayer for the sick and anointing with oil are taught in Scriptures and are privileges for the church in this present age.

The church consists of all those who believe on the Lord Jesus Christ, are redeemed through His blood, and are born again of the Holy Spirit. Christ is the Head of the Body, the Church, which has been commissioned by Him to go into the world as a witness, preaching the Gospel to all nations.

The local church is a body of believers in Christ who are joined together for the worship of God, for edification through the Word of God, for prayer, fellowship, the proclamation of the Gospel, and observance of the ordinances of baptism and the Lord's Supper.

There shall be a bodily resurrection of the just and of the unjust; for the former, a resurrection unto life; for the latter, a resurrection unto judgment.

The second coming of the Lord Jesus Christ is imminent and will be personal, visible, and premillennial. This is the believer's blessed hope and is a vital truth, which is incentive to holy living and faithful service.

## Nyack College's Core Values

Nyack College seeks to exalt Jesus Christ and fulfill its mission by being:

- **Socially Relevant:** Preparing students to serve in ministerial, educational, healing and community-building professions.
- **Academically Excellent:** Pursuing academic excellence in the spirit of grace and humility.
- **Globally Engaged:** Fostering a global perspective within a multi-ethnic and multi-cultural Christian academic community.
- **Intentionally Diverse:** Providing educational access and support to motivated students from diverse socioeconomic backgrounds.
- **Personally Transforming:** Emphasizing the integration of faith, learning and spiritual transformation.

## Mission and Vision of the Christian and Missionary Alliance

Nyack College is affiliated with the Christian and Missionary Alliance (C&MA), which exists to know Jesus Christ, exalt Him as Savior, Sanctifier, Healer, and Coming King; and complete His Great Commission. It is the conviction of Alliance people that the mission will be best achieved if the denomination has the qualities of a movement. The C&MA will be a movement of Great Commission Christians who are glorifying God by building Christ's Church worldwide. To achieve this vision, a strategy has been developed that consists of six components. The resources of the C&MA are focused on these strategic initiatives:

1. Develop Healthy Local Churches
2. Identify Workers for the Harvest
3. Train Called Workers
4. Multiply Churches in the United States
5. Multiply Churches Worldwide
6. Establish a Strong Support Base