Register for your FSA ID

1. To register your FSA ID, go to www/fsaid.ed.gov and you should see the following.

You will want to stay in the “Create An FSA ID” tab. Fill in your appropriate information. If your requested username is taken already, it will prompt you right away as seen below.
If your username is available, you will see “USERNAME AVAILABLE” and can move forward to create a password.

When creating a password, make sure you follow all the requirements. Each requirement you have followed will have a green check. In this tutorial, we created a password with lowercase letters and digits.

In adding an uppercase letter, we have met all the requirements as you can see it states “Criteria Met”.

Answer the question concerning if you are 13 or older.
2. If you have successfully created your username and password and selected Continue, you will see the following screen:

Note that in filling out your First Name, Middle Initial, and Last Name that there are **3 separate boxes** for each.
3. If you have a Federal PIN, you may enter that in the next step. **IF YOU DO NOT HAVE A PIN OR DO NOT SEE THIS OPTION PLEASE SKIP TO STEP 5.** Entering your PIN will allow you to use your FSA ID immediately without needing to wait for your identity to be confirmed.

Forgot your PIN? You can click on the “Forgot My PIN” option and it will allow you to enter the answer to your challenge question. If you cannot remember your PIN or challenge answer, you can simply “Continue Without PIN”.
4. If you have successfully entered your PIN, you will see the following page:

Your PIN information has been imported into your FSA ID application. You should review the information and make sure it is up to date.

Social Security Number: [Redacted]
First Name, Middle Initial, Last Name: [Redacted]
Date of Birth: [Redacted]

Username *
Password *
Confirm Password *
E-mail
Confirm E-mail
Mailing Address
City, State, Zip Code

Phone
Alternate Phone

Language Preference

CANCEL

CONTINUE »

Skip to step 6.
5. The next page will confirm the information you put in. Please fill in any blank spaces. In this case, we would need to update Mailing Address and Phone Number.
6. The next step requires you to fill in answers for 2 challenge questions of your choosing. You will then have to make up any 2 challenge questions you desire. Fill in appropriate answers to your challenge questions without any symbols. You will also have to enter a date of your choosing. This is an additional challenge question.

Click “Continue” to move forward.
7. Review the information to make sure everything is accurate.

8. If everything looks correct, review the terms and conditions then select the checkbox below. Click “Continue”.
9. The next step will verify your email. Check the email you provided in your information for a 6 digit verification code then enter in the space provided. Continue when able.
10. Congratulations! Your FSA ID is complete! If you have synced the information with your PIN you will see the following screen.

If you did not/could not enter your PIN, you will see the following screen instead:

If you have any questions, please contact your Financial Aid Office:

Rockland: 800-799-6248
Manhattan: 877-626-2346