Job Description for Prayer Intern

Intern Name_________________________ Semester- Fall____ Spring____ Year____

Job Summary:

This position requires a student intern to devote 15-20 hours per week working closely with the Director of Spiritual Formation on the Undergrad Campus to create and develop prayer ministries.

Job Duties:

1) Organize and oversee student prayer team for altar ministry after chapel
2) Organize and oversee an intercession team to pray during chapel
3) Create, organize and oversee prayer leaders in the dorms
4) Coordinate the prayer room in the Betty Knopp House
5) Oversee Forty Days of Prayer in the Fall Semester and during Lent in the Spring
6) Be a TA for an Intro to Spiritual Formation class in the Fall to gain an understanding of how Spiritual Formation takes place on the undergraduate campus
7) Be an Assistant Spiritual Director for Personal Spiritual Formation class in the Spring
8) Attend a bi-weekly two hour Intern Meeting for personal soul care issues and on-going training

Working Relationships:

Responsible to: Director of Spiritual Formation

Works closely with: Director of Spiritual Formation; Students

Skills Required:
Intercessor
Able to recruit students
Management/administrative skills
Strategic thinker

Time Required: 15-20 hours per week

Length of Service: One academic year

Training and development:
1) Intern will be asked to attend and participate in a leadership training seminar in August preceding the year of his/her internship.
2) Intern will participate in executing our LAUNCH program for new students.
3) Intern will participate in a half day evaluation and debrief of each semester’s ministry in December and May.
Resource Materials: