

## Professional Recommendation

**Program:**  Organizational Management  MBA  MSOL

### TO THE APPLICANT:

The Family Rights and Privacy Act of 1974 provides that certain educational records may be open to students at their request. The act also provides that in the case of recommendations, the institution may request, but not require, the student to waive his or her right to read confidential recommendations. Please indicate below whether or not you will waive your right to read the recommendation on this form and sign your name.

I do  I do not waive my right to read this confidential recommendation.

LAST NAME *please print clearly* FIRST NAME MIDDLE INITIAL

ADDRESS CITY, STATE, ZIP, COUNTRY

HOME PHONE WORK PHONE

STUDENT SIGNATURE DATE

### TO THE PERSON COMPLETING THIS REFERENCE:

Nyack College has selective admissions and has a personalized review process. Accordingly, the assessment staff will be viewing my academic records, including courses pursued, grades received and scores from standardized tests. They recognize that these alone cannot predict my personal and professional promise, and so I am asked to present one reference that is directed to my ability in the area listed below. I appreciate your willingness to complete this form.

How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

### Please rate the applicant on the following qualities:

Judgment	<input type="checkbox"/> excellent	<input type="checkbox"/> above average	<input type="checkbox"/> average	<input type="checkbox"/> poor	<input type="checkbox"/> no chance to observe
Delegation	<input type="checkbox"/> excellent	<input type="checkbox"/> above average	<input type="checkbox"/> average	<input type="checkbox"/> poor	<input type="checkbox"/> no chance to observe
Loyalty	<input type="checkbox"/> excellent	<input type="checkbox"/> above average	<input type="checkbox"/> average	<input type="checkbox"/> poor	<input type="checkbox"/> no chance to observe
Timeliness	<input type="checkbox"/> excellent	<input type="checkbox"/> above average	<input type="checkbox"/> average	<input type="checkbox"/> poor	<input type="checkbox"/> no chance to observe
Leadership Skills	<input type="checkbox"/> excellent	<input type="checkbox"/> above average	<input type="checkbox"/> average	<input type="checkbox"/> poor	<input type="checkbox"/> no chance to observe
Attitude	<input type="checkbox"/> excellent	<input type="checkbox"/> above average	<input type="checkbox"/> average	<input type="checkbox"/> poor	<input type="checkbox"/> no chance to observe
Reliability	<input type="checkbox"/> excellent	<input type="checkbox"/> above average	<input type="checkbox"/> average	<input type="checkbox"/> poor	<input type="checkbox"/> no chance to observe
Independence	<input type="checkbox"/> excellent	<input type="checkbox"/> above average	<input type="checkbox"/> average	<input type="checkbox"/> poor	<input type="checkbox"/> no chance to observe

Please give any additional comments that would help us to know this student \_\_\_\_\_

Print Name: \_\_\_\_\_ Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_