

# SUZY Q. STUDENT

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## EDUCATION

**Nyack College**, Nyack, NY  
*Bachelor of Science Major: Social Work*  
Expected Date of Graduation, May 2012

## SUMMARY OF QUALIFICATIONS

- Experience working with children, adolescents, and adults both in and out of a hospital setting
- Effective communication skills, both written and verbal
- Ability to keep sensitive information confidential
- Flexibility to work independently or in a group
- Passion for social work and the well-being of individuals and the greater community

## SKILLS AND ACHIEVEMENTS

### COUNSELING:

- Designed treatment plans for socio-culturally diverse adolescent population diagnosed with depression and other affective disorders
- Participate in family therapy seminars and hospital-wide in-service training
- Helped high school students explore issues of gender identity through various projects, grades 9-12
- Provided guidance and mediation to residential students on a college campus
- Counseled high school students by providing tutoring services in a variety of subjects

### ORGANIZATION AND LEADERSHIP:

- Identified caretakers and matched them with families
- Successfully coordinated over 75 placements for the summer program
- Supported the childcare function for families in need of daycare assistance
- Guided new resident college students on rules and procedures and responded to questions
- Held fundraiser and raised over \$3400 in donations
- Assist in running activities for an after school program

### ASSESSMENT:

- Facilitated individual assessment and psychotherapy of patients with affective disorders
- Assessed needs of homeless families and worked with volunteers and missionaries to identify temporary housing

## EXPERIENCE

<b>Nyack Hospital Outpatient Psychiatry Department</b> Nyack, NY, <i>Social Work Intern</i>	10/2010 - present
<b>YMCA</b> Nyack, NY, <i>Childcare Coordinator</i>	6/2009 – 8/2009
<b>Nyack College Christie Residence Hall</b> Nyack, NY, <i>Residence Hall Advisor</i>	1/2008 - 12/2009
<b>Helping Hand Mission</b> Spring Valley, NY, <i>Assistant Director</i>	12/2006 - 4/2008
<b>Private Tutor</b> Nyack, NY	2008 – Present

## RELEVANT COURSEWORK

Juvenile Delinquency	Social Welfare Policy
Children and Family Services	Legal Aspects of Social Welfare
Information Technology and the Human Services	Diversity in the Workplace

## ADDITIONAL SKILLS

Microsoft Word, Excel, Power Point and Publisher