

2018 – 2019

SAFETY GUIDELINES AND POLICIES FOR DRIVING AND PARKING VEHICLES ON ROCKLAND CAMPUSES

FACILITIES & SAFETY OFFICE 845-675-4507 / 4595

ROCKLAND CAMPUS SECURITY 845-222-8812 NYC CAMPUS SECURITY 646-378-6198

For situations requiring police or emergency personnel, call 911

SAFETY POLICIES APPLY 24 HOURS PER DAY, 7 DAYS A WEEK

CAMPUS SPEED LIMIT: 15 MPH

Campus Safety is a top priority for our Safety and Facilities Department. In order for us to do this well, we need each and every one's cooperation and help. By watching out for one another and holding each other accountable to the following Guidelines and Policies, we all benefit.

Our campus is a walking campus. (*Save time and money on a gym!*) Parking is by color-coded permits and is lot-designated. Residents should park in their lots, except for leaving campus. Commuters are asked to park in one of their designated lots, then walk to classes.

1. A Parking Permit will be assigned for each vehicle. **The Permit is to be placed on the outside, bottom left side of the car's back window.** If the permit is not attached correctly, the car will be considered not registered, and citations will be issued accordingly. Care should be taken when applying the permits, as students are subject to pay all fines incurred from a lost permit, and will also have to pay for a replacement.

2. Permits will be mailed to the address provided. Indicate if this will be your home or campus address. When you apply, you will receive a follow up email with a temporary permit to print and place on your dashboard, good for 14 days. Let your family know if you will have your permit mailed home.

3. Single Resident Students may only register one (1) vehicle.

4. Please designate that the Permit Fee is to be *added* to your Student Account. It is not already included on your account.

KNOW WHERE TO PARK!

We cannot put signs in every parking space. Lot lists identify where drivers may park based on corresponding

PARKING PERMIT COLORS

AVOID CITATIONS! If you are not offered the appropriate permit when you apply, do not complete the application until you call or email to have the option corrected. **845-675-4595** debby.paine@nyack.edu or Susie.mena@nyack.edu

STUDENT PARKING LOTS

(An * by a Student Lot indicates that Residents' cars are to be in that designated lot except when leaving campus)

LOT	LOCATION	PERMIT COLORS
B.	Tennis Court Behind Sky Island	<i>Black/Orange</i>
F.*	Upper Christie Lot	<i>Purple/Overflow</i>
H.	Pardington River View	<i>Teal/Black/Orange</i>
I.*	Upper Simpson Lot	<i>Pink</i>
K.	Dunbar Hall	<i>Blue</i>
L.	Bethany Hall	<i>Blue Overflow</i>
M.	Hillside Apartments	<i>Teal</i>
N.	Lower Boon [Both Sides]	<i>Black/Orange</i>
P.	Barney, Jaffray, Shepherd (BJS)	<i>Brown/Gold</i>
R.	Between Gym and Library	<i>Black/Orange</i>
S.*	Behind Moseley Hall	<i>Red</i>
Y.	Alliance Theological Seminary (ATS)	<i>Black/Orange/Teal</i>

STUDENTS WHO HAVE OFFICIAL HANDICAPPED PARKING PERMITS or special medical needs may apply for a Nyack College Campus Handicap parking pass at the Facilities Office. (The Facilities Office is located between Bowman Gym and Hilltop) To obtain the secondary pass, a doctor's note with a clear description of the problem and the start and end date(s) for need of a handicap permit is required. This information will be kept confidential.

VEHICLES TO REMAIN ON CAMPUS over breaks or extended periods of time for Holidays, Class or Missions Trips should be parked in the back of Lot F (Undergrad Students) or the lower lot of ATS (Grad Students)

FACULTY, STAFF, VISITORS

may park in ANY lot with an appropriate permit, but these lots are designated for you.

- A. Shuman Hall
- C. Upper Boon Campus Center
- D. Betty Olsen House
- E. Betty Knopp House
- G. Christie Circle
- J. Front of Simpson Hall
- O. Front of Sky Island
- Q. Roseberry & Left of Elephant Barn
- T. Front of Moseley Hall
- HT. Hilltop Schools
- NA. By Pardington Hall

DO:

1. Park in your designated lot.
2. If you are a Resident student, drive only when leaving campus.
3. Load and unload in 15 minute intervals, with 4 way flashers on.
4. Report disabled vehicles to Security, and remove them within 3 days.
5. Follow all traffic signs and signals, including additional instruction by Campus Safety/Security Officers

DO NOT:

1. Park in Fire Lanes, Reserved Parking, Handicap or Visitor Spaces.
2. Park within 15 feet of fire hydrants, crosswalks, dumpsters, entrances, or on sidewalks, lawn/grass and unpaved areas.
3. Double park or park so that a vehicle is taking more than one space.
4. Back into a parking space. Permits must be able to be seen from rear at all times.
5. Transfer a Permit from one vehicle to another.
6. Obtain a Faculty/Staff, Visitor or Temporary Parking Pass if you are a student.

BE AWARE:

1. Citations are the responsibility of the Vehicle Registrant, regardless of who is operating their vehicle at the time of the incident.
2. Nyack College retains the right to immobilize or tow, at owner's expense, any vehicle on college property that is disabled or has no permit.

Vehicles with 4 or more tickets may be immobilized. Vehicle registrant must speak with the Facility Director to arrange for a boot to be removed.

Continued disregard for traffic regulations and/or the safety of others may result in the suspension of the privilege to operate a vehicle on college property.

VEHICLES TO REMAIN ON CAMPUS *over breaks or extended periods of time for Class or Missions Trips should be parked in the back of Lot F (Undergrad Students) or the lower lot of ATS (Grad Students)*

PARKING DURING SNOW STORMS Drivers are responsible to clear off and remove snow from around their car. R.D.'s will have shovels available and will coordinate with Facilities to let students know where and when to move cars following a snow storm so that parking lots can be cleared.

VISITOR PARKING PERMITS are available at Boon Center Information Booth or at the Facilities Office. *(between Rowman Gym and Hilton)*

NYACK COLLEGE assumes no liability for damage or loss to private vehicles, their occupants or contents while on any Nyack College and Graduate campus properties.

TRAFFIC VIOLATION FINES

No Permit	\$100
Parking in Designated Area	\$ 25
Backing into Parking Space	\$ 50
Parking in/Blocking Fire Lane	\$100
Parking in/Blocking Handicapped	\$100
Blocking Fire Hydrant	\$100
Blocking Dumpster	\$100
Improperly Displayed Permit	\$ 25
Transferred Permit	\$ 25
Wrong Way on One Way	\$100
Unsafe Operation	\$100

APPEALS must be submitted within 7 days of a Citation at:

<https://www.permitsales.net/NyackCollege>

An Appeals Board, made up of Faculty, Staff and Students adjudicates appeals. Appeals Board decisions are final.