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**APPLICATION PROCEDURES**

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**PLEASE USE THE FOLLOWING CHECKLIST AS YOU COMPLETE YOUR APPLICATION:**

**DEGREE SEEKING:**
- Completed and Signed Application
- $30.00 Non-Refundable Application Fee
- Christian Experience Statement
- Calling to Counsel Questions
- Pastoral Reference
- Academic Reference
- General Reference
- Official Baccalaureate Transcript with minimum GPA 3.0 *(International transcripts must be submitted to World Education Services)*
- MMPI-2 Psychological Assessment
- MCMI-3 Psychological Assessment
- Official Transcripts Showing Completion of:
  - MHIC: General Psychology
  - MFT: Counseling Theories
  - Immunization Records

**INTERNATIONAL STUDENT**
- Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) are accepted. The TOEFL minimum score of 550 PBT or 80 IBT or 6.5 on the IELTS is required.
- International Bachelor’s Degree Transcript submitted to World Education Services
- International student questionnaire
- Affidavit of Support
- Visa and Passport copies of you and any family members moving with you

Graduate School of Counseling reserves the right to request a personal interview with any applicant.

**COMPUTER LITERACY**

Students in the Graduate programs will use an online environment for a portion of their learning. Technology skills are necessary for successful completion of the program. Applicants to the program should be able to: send and receive e-mail, open or send an e-mail attachment, conduct research using the Internet, use Microsoft Word, and download files. Students are required to have access to a computer and the Internet.

**NOTICE OF NONDISCRIMINATORY POLICY**

Alliance Theological Seminary does not discriminate on the basis of race, color, national and ethnic origin, age, sex, or handicap in admission, participation, or employment in campus programs or activities. The programs are operated in compliance with Title IX of the Education Amendments of 1972, Section 506 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Acts of 1964, and all other relevant statutes and regulations.

**NOTICE OF NONDISCRIMINATORY POLICY**

The Family Education Rights and Privacy Act of 1974 permits enrolled college and seminary students access to certain credentials in their files. Because of the importance of preserving the confidentiality of letters of recommendation, the Family Education Rights and Privacy Act permits an educational institution to suggest that an applicant may waive his or her right of access to letters of recommendation. Signing such a waiver is not required as a condition of admission, receipt of financial aid from, or receipt of any other services or benefits from AGSC.

In order that the institution may have valid recommendations, it is suggested that the applicant consider waiving his or her right to see such letters of recommendation. Please be assured that letters of recommendation (along with transcripts and your own application) are used solely to determine an applicant’s qualification for admission. Alliance Theological Seminary & Alliance Graduate School of Counseling will furnish (upon the applicant’s request) the names of all individuals supplying references. However, the identity of those to whom he or she gives reference forms is generally known to the applicant. Signing the waiver statement on the reference form is all that is necessary on your part.
CHRISTIAN EXPERIENCE STATEMENT

Please type a Christian Experience Statement in 1-2 pages, using the following two questions as a guideline. Please include your name, address, phone number, date of birth, and program for which you are applying at the top of your essay.

1. Have you accepted Jesus Christ as your personal Savior? If yes, please state your conversion experience, fundamentals of your personal faith and present pattern of personal growth as a Christian.

2. Present a personal biography including a discussion of significant events and influences which have helped develop your present values and approach to life. What is God’s call upon your life? How do you see Alliance Graduate School of Counseling fitting into God’s call on your life? What do you visualize your ministry/profession looking like five years after graduation? Include any additional information you would like to mention if you were talking to us personally about your calling and ministry goals.

CALLING TO COUNSEL

Your answers to the questions below will help us get to know you and evaluate your writing skills. Please type your answer in 1–5 complete sentences on a separate page. Please include your name, address, phone number, date of birth, and program for which you are applying at the top of your essay.

Calling to Counsel:
Please type the answer to each question in paragraph format on a separate sheet of paper.

1. Why do you want to become a professional counselor?

2. What kind of calling for counseling ministry has God given to you?

3. What attributes/personal qualities do you have that cause you to believe you will make an effective therapist?

4. How do you need to grow as a person in order to be a competent counselor?

5. Have others regularly sought you out for counsel or affirmed that they think you should consider becoming a counselor?